

## UNIT 1

### REFERENCE LIST

(in Běijīng)

- |   |  |
|---|--|
| 1. B: Wéi.  | Hello.   |
| A: Wài, nǐ shì Zhū Kēzhǎng ma?                            | Hello. Are you Section Chief Zhū?  |
| B: Shì. Nín shì něiwèi?                                   | Yes. Who is this, please?  |
| A: Wǒ shì Wēilián Mǎdīng.                                 | I'm William Martin.  |
| * B: Òu, Mǎdīng Xiānsheng, hǎo<br>jiǔ bú jiàn. Nǐ hǎo a?  | Oh, Mr. Martin--I haven't seen you<br>for quite a while. How are you?                |
| A: Hǎo. Nǐ hǎo a?   | Fine. How are you?   |
| 2. A: Wǒ yǒu diǎnr shì xiǎng gēn<br>nín dāngmiàn tántan.  | I have something I would like to<br>talk with you about in person.                   |
| 3. A: Bù zhīdào nín yǒu gōngfu<br>meiyǒu.                 | I don't know whether you have the<br>time or not.                                    |
| B: Yǒu gōngfu.  | I have the time.   |
| 4. A: Shénme shíhou duì nín héshì?                        | What time would suit you?  |
| B: Jīntiān, míngtiān dōu kényi.                           | Either today or tomorrow would be<br>fine.   |
| 5. A: Jīntiān xiàwǔ liǎngdiǎn<br>zhōng fāngbian ma?       | Would two o'clock today be<br>convenient?  |
| B: Sāndiǎn bǐ liǎngdiǎn<br>fāngbian yìdiǎnr.              | Three would be more convenient than<br>two.  |
| 6. B: Yīnwei wǒ yìhuǐr chūqu, yěxǔ<br>liǎngdiǎn huíbulái. | Since I'm going out in a little<br>while, I might not be able to get<br>back by two. |
| A: Sāndiǎn zhōng yě hǎo.                                  | Three is fine also.  |

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\* The remaining sentences in this exchange occur on the C-1 tape.

7. B: Nàme, wǒ sāndiǎn zhōng zài  
lóuxiàde huikèshì děng  
nín.

A: Hǎo, sāndiǎn jiàn.

Well then, I'll wait for you in the  
reception room downstairs at  
three o'clock.

Fine. I'll see you at three.

ADDITIONAL REQUIRED VOCABULARY  
(not presented on C-1 and P-1 tapes)

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|-----------------|--------------------------------|
| 8. huídelái     | to be able to get back in time |
| 9. kòng(r)      | free time, spare time          |
| 10. lóushàng    | upstairs                       |
| 11. shāngliang  | to discuss, to talk over       |
| 12. yǒu kòng(r) | to have free time              |

VOCABULARY

bǐ	compared with, than
dāngmiàn duì	in person, face to face to, towards; with regard to, with respect to
gōngfu	free time, spare time
héshì	to be suitable, to be appropriate, to fit
huíbulái	to be unable to get back
huídelái	to be able to get back in time
huìkèshì (huìkèshǐ)	reception room
kēzhǎng	section chief
kòng(r)	free time, spare time
lóushàng	upstairs
lóuxià	downstairs
nàme	well, then, in that case
shāngliang	to discuss, to talk over
tán	to chat, to talk about
wéi	hello (telephone greeting)
yěxǔ	perhaps, maybe
yìhuǐr	a moment
yǒu gōngfu	to have free time
yǒu kòng(r)	to have free time

(introduced on C-2 and P-2 tapes)

chūkǒu gōngsī	export company
huì kè	to receive guests
xiē	several, some
yǒu yòng	to be useful